Ref: GTU/ Academic/ Enrl_DE/2017/   **Date:** 20/09/2017

Circular

Subject: Enrollment forms Submission Diploma – 2017

1. PDF files of Diploma Enrollment Forms are to be downloaded from URL

       http://enroll.gtu.ac.in/ or

       Admin Panel → Enrollment or

       http://gtu.ac.in/admin

2. Colleges are hereby informed to get the forms filled up as per Instruction Manual.

3. Colleges should bring Files/ Documents as per Instruction Manual.

4. Colleges are informed to strictly adhere to follow the schedule below.

Sr. No.	Description	Without Penalty Date	Penalty Date (100 Rs.)
1	Date for students to fill the forms in respective institute.	22/09/2017 To 11/10/2017	06/11/2017 To 15/11/2017
2	Dates for colleges to Gun the enrollment forms (As per instructions uploaded on GTU website)	26/09/2017 To 12/10/2017	07/11/2017 To 16/11/2017
3	Dates for colleges to submit Online fee Challan at Bank	13/10/2017	17/11/2017
4	Dates for Colleges to submit Files in hard copy as per Instruction Manual. (Hardcopy).	As per schedule	As per schedule

College schedule for file submission:

Sr. No.	Description	Date
1.	601 To 610	20/11/2017
2.	611 To 620	21/11/2017
3.	621 To 630	22/11/2017
4.	631 To 640	23/11/2017
5.	641 To 650	24/11/2017
6.	651 To 661	27/11/2017
7.	662 To 672	28/11/2017
8.	674 To 683	29/11/2017
9.	684 To 959	30/11/2017
10.	960 To 994	01/12/2017

Remark: Kindly note in this schedule first five colleges have to submit their file before lunch time and remaining college have to submit after lunch time.

Registrar

Copy to:

1. Diploma Section for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/ Head of affiliated institutes for Diploma Engineering for information and necessary action and to be displayed on institute notice board for circulating among students.
4. Exam Section for information and necessary action.
5. Concern Programmer for information and necessary action.